

Registration form

**For civil construction repairing & maintenance work at Jabalpur Engineering college  
Jabalpur (MP)**

1. Name of the contractor/firm/agency.....

2. Valid Registration of civil contractorship in MP PWD (enclose the copy).....

Mr./Ms./Mrs. ....

3. Permanent address of the agency.....

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.....  
.....

Tel. No. (with STD code ) (O).....Fax .....(R).....

Mobile No.....

4. Permanent Account Number (PAN) .....

5. Copy of Income Tax returns (enclose details of IT returns of three consecutive assessment years)

AY 2020-21 .....

AY 2021-22 .....

AY 2022-23.....

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.....

6. Service Tax / GST Registration No. ....

7. Annual Turnover of firm : It should not be **less than 25 Lakhs per year** of last 3 financial years of civil works. (Attach proof Audited Balance Sheet and Profit & loss Account, Income Tax Return (ITR).

FY 2019 - 20.....

FY 2020 - 21.....

FY 2021 -22.....

8. Submit last 03 years civil construction, Repairing and Maintenance works Orders with details.

9. Any other information important in the opinion of contractor.

**Note:** Documentary proof must be attached for the entries in serial No.1 to 9, failing with the registration form will be treated as non responsive.

**Declaration:** It is certified that the information furnished above is correct. At any stage if the above given information is found incorrect, the institute may cancel my / our empanelment. We have gone through the terms and conditions stipulated in the contractor Document and confirm to abide by the same. The signatory to this registration form is authorized to sign such contract on behalf of the organization. Principal has write to reject the entire process of registration at any stage without assigning any reason.

Place .....

Signature & Seal ,.....

Date .....

Name .....

Designation .....

**Jabalpur Engineering College, Jabalpur Gokalpur,Ranjhi Jabalpur482011**

Registration No: MPJEC/ -

Dated: / /

**Check List of Attested Copies of Documents**

(All documents are compulsory to be submitted)

**(Failing with the contractor will be considered as non responsive)**

CHECK LIST OF ATTESTED COPIES OF DOCUMENTS TO BE ATTACHED WITH THE CONTRACTOR

1.	Copy of Valid Registration under Registration in M.P. P.W.D.	Yes/No
2.	Copy of PAN (Permanent Account Number) Card.	Yes/No
3.	Copies of Income Tax returns (for last three assessment years) <b>AY 2020-21, 2021-22, 2022-23.</b>	Yes/No
4.	Copy of service Tax / GST Tax Registration.	Yes/No
5.	Copy Annual Turnover of last 3 financial years. <b>AY 2019-20, 2020-21, 2021-22.</b>	Yes/No
6.	Copy of Experience certificates(Govt. M.P. PWD) in Envelope (Enclose certified copies of similar work orders in last three years).	Yes/No
7.	Signature & seal of the contractors at all pages of registration document.	Yes/No

Seal & Signature of the contractor

